

AUTHORIZATION FOR PAYROLL DIRECT DEPOSIT FOR CAROLINE COUNTY PUBLIC SCHOOL EMPLOYEES. Mailing address: 204 FRANKLIN ST, DENTON, MD 21629

*******ALERT***** All new accounts and changes to bank routing number and/or the account number will result in a regular check on the next pay day. *******

NEW	CHANGE IN ACCOUNT INFORMATION
BANK NAME: _____	ROUTING NUMBER: _____
ACCOUNT TYPE: CHECKING SAVINGS	ACCOUNT NUMBER: _____
DEPOSIT: NET BALANCE OF CHECK	

NEW	CHANGE IN ACCOUNT INFORMATION	CHANGE IN AMOUNT ONLY
BANK NAME: _____	ROUTING NUMBER: _____	
ACCOUNT TYPE: CHECKING SAVINGS	ACCOUNT NUMBER: _____	
DEPOSIT: DOLLAR AMOUNT: _____		

NEW	CHANGE IN ACCOUNT INFORMATION	CHANGE IN AMOUNT ONLY
BANK NAME: _____	ROUTING NUMBER: _____	
ACCOUNT TYPE: CHECKING SAVINGS	ACCOUNT NUMBER: _____	
DEPOSIT: DOLLAR AMOUNT: _____		

(PLEASE ATTACH A CHECK OR PHOTOCOPY OF A CHECK; NO DEPOSIT SLIPS)

_____/_____/_____
PRINT NAME EMPLOYEE ID# SOCIAL SECURITY NUMBER

SIGNATURE _____ DATE _____

FOR OFFICE USE ONLY

EMAIL ADDRESS: _____
You will receive an electronic copy of your pay stub.